



UNIVERSITÀ DEGLI STUDI DI TORINO

Dipartimento di Management

Decreto Repertorio n. 44/2022
Prot n. 503 del 14/04/2022

**CALL FOR AWARDED
RESEARCH SCHOLARSHIPS**

This document in English is to be considered as a courtesy summary of the main provisions of the CALL BSR 16/2022- deadline on 02/05/2022 at 12:00 pm.

The Italian version of the call is legally binding for all intents and purposes.

Call Code: BSR 16/2022

Subject: Call for applications for a research scholarship under the "Research Scholarship Regulation" of the University of Turin - DR 3842 of 21/06/2013 as amended by D.R. No. 1665 dated 14/05/2020.

Deadline for applications: midday on 02/05/2022.

**The Director
Considering that**

- the University of Turin adheres to the appeal of the SAR network (Scholars at Risk), inviting the governments and the institutions of the European Union to act to save the lives and careers of students and researchers from conflict-ridden areas;
- D.L. No. 16 of 28/02/2022 – *Additional urgent measures for the Ukrainian crisis*, art. 4 has promulgated “Measures to support students and researchers of Ukrainian nationality, who are carrying out study or research activities in Universities, in Institutions of higher education in artistic musical and dance training, and in Research Centers”, to promote initiatives to support students, graduate students, researchers, and professors of Ukrainian nationality who participate, at any title, to the academic activities.;
- the Notes No. 3177 and 3950 of the University and Research Minister, Prof. Maria Cristina Messa, of February 27th and March 11th, 2022, respectively, have highlighted the necessity to promote hospitality and support actions to Ukrainian students, researchers, and professors forced to abandon the territories affected by the conflict, and to encourage their integration process;
- the Rector, in the Note of March 2nd, 2022, titled “*Ukrainian Crisis: support for researchers and professors*”, invited the Departments’ Directors to activate a solidarity net, finalized to promote hospitality actions toward Ukrainian researchers and professors, as wished by the MUR;
- at the Department Board meeting held on 25/03/2022, the Department of Management authorised one (1) research scholarship, as per art. 1 letter A of the University of Turin's "Regulation for the establishment of research scholarships", in favour of Ukrainian scholar;



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- the Academic Senate and the University Board, during the meetings held on the 29th, and 31st of March, 2022, authorised funds to a maximum of € 120.000,00 from University budget to co-finance research scholarships, or other type of position, published by the Departments, to host Ukrainian professors, researchers, citizens, who resided in Ukraine before the 24th of February, 2022, or to citizens from countries other than Ukraine, that were beneficiary of international protection in Ukraine before the 24th of February, 2022, and which have asked for temporary protection. The co-financing is equivalent to 50% of the total cost for each position, computed on a 6-month duration, for a monthly payment of € 1.600,00.

Decrees

Art. 1 - Research scholarships

The Department of Management announces one (1) research scholarship lasting 6 months as per Art.1 letter A of the University of Turin's "Regulation for authorising research scholarships".

The scholarship is designed to support the scholarship holder in his/her research training by taking part in research activities in the project "Soft and Oral Skills for Management" at the Department of Management.

The research consists of:

- analysis of the incoming and outgoing, students' language skills at the Department of Management;
- collection of information of the students' expectations on subjects concerning language skills;
- development of an integrated model that permits to test the four skills (reading, speaking, writing, and listening) in parallel with the language exams;
- Drafting of a table linking the exam grade to the language level demonstrated, according to the CEFR framework.

The total amount of the scholarship is € 9.600,00 and is paid in deferred monthly instalments.

The scholarship is funded from auto-financed research funds, with the following code: CULF_AUTO_18_01.

The research starting dates depend on Department and research needs and will be determined by the Scientific Coordinator in agreement with the Department Director and the scholarship holder.

Art. 2 - Admission requirements

The research scholarship is destined to Ukrainian citizens, or to beneficiaries of international protection in Ukraine, before the 24th of February 2022, in possession of a Master Degree (Laurea Magistrale, D.M. 270/04 or equivalent degree as before and after D.M. 509/09) in Modern Languages and Literature (LM-37), or equivalent degree from a foreign university.

In the latter case, whenever the candidate is not in possession of the "Certificate of equipollence", released by MUR, s/he must require it to the Selection Committee, which can only express its decision for the purposes of the award of the scholarship.



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The following additional requirements will be considered by the Committee:

- Ph.D in Linguistics
- excellent knowledge of English;
- basic knowledge of Italian;
- knowledge of the main programs of international mobility;
- teaching experience of languages;
- academic teaching experiences abroad;

Admission is not open to:

- those who are related to a Department of Management professor or to the Rector, Director General or a University Board of Directors member (up to and including the fourth degree).

Art. 3 – Scientific Coordinator

The scholarship holder will carry out his/her research duties under the supervision of the Scientific Coordinator prof. Melchior Emanuele Gromis di Trana.

The Scientific Coordinator is responsible for overseeing the scholarship holder's work. Should there be a serious and continuous breach on behalf of that student in carrying out his/her research duties, the Scientific Coordinator must issue a justified request to the Department to remove the scholarship.

Art. 4 - Tests

Selection for awarding the scholarship is based on candidates' CVs and qualifications. The Committee has 100 points with which to determine the applicant's eligibility. They must award points for a Ph.D qualification or equivalent obtained abroad.

Once this procedure has finished, the Committee will formulate and publish the eligible candidate ranking on the Department of Management website (<https://www.management.unito.it/do/bandi.pl/Search>).

Should the scholarship winner decide to refuse the scholarship, the Scientific Coordinator could request that it or a part of it is assigned to other eligible candidates based on their position in the eligible candidate ranking, where available.

However, the sliding of the ranking is in any case possible only if a period of at least three months of scholarship is left.

Art. 5 – Committee

The Committee consists of at least three experts in the field of research covered by the scholarship and is appointed by a Director's Decree following the Scientific Coordinator's recommendation.

The members of the Committee will be announced on the Department of Management website <https://www.management.unito.it/do/home.pl> after the application deadline.

Art. 6 – Applications and deadlines

Applications must be submitted online, using the form here: <https://forms.gle/AbFMV7TBP2rLkC5o7>



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**The application form online is available until 12:00 (local time)
on the day 02/05/2022.**

Candidates should follow this procedure when submitting their application.

If they complete the form online incorrectly, they could be excluded from the selection.

Each candidate must indicate the following in their application

- a) surname and name, place of birth and birthday, place of residence;
- b) qualifications, mark, date and place issued;
- c) an address where it is preferred to receive all relevant communications, and a phone number;
- d) that they have not been convicted or prosecuted;
- e) candidates who graduated abroad and do not yet have a document proving the equivalence of their qualifications, must include in their application the request for this document for the sole purpose of receiving the scholarship;

The following documents must be attached to the application:

- a) CV;
- b) valid **identity document**;
- c) self-certification of candidate's holding other scientific, academic and professional qualifications;

Candidates will receive the application registration form by email, then they must **complete** the process by printing the email, signing it and upload the scanned copy, modifying the application (*modificata risposta*), and re-submit the modified application.

For any information concerning the on-line submission of the application, candidates can write to the following email address: amministrazione.economiamanagement@unito.it

Applying to this Call means candidates fully accept the conditions set out in it, as well as understanding and accepting its rules.

The Administration takes no responsibility if the recipient cannot be contacted and/or if their contact details are incorrect or if they fail to report the change of address in their application.

Art. 7 – Awarding the scholarship

Successful candidates will receive a scholarship letter which they must sign in acceptance and return it to the Department no later than five days after they have received it, together with any other documentation required and necessary for awarding the scholarship.

All participants are informed of the Call results on the Department of Management website <https://www.management.unito.it/do/home.pl> and www.unito.it under Albo.

Should a successful candidate refuse a scholarship, it is assigned to other eligible candidates based on their position in the eligible candidates ranking, if available and at the Scientific Coordinator's request.



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Art. 8 – Insurance cover

Scholarships include the cost of suitable, compulsory personal insurance cover which is paid by the Department. It insures scholarship holders against accidents on university premises or external facilities where the Scientific Coordinator has previously authorised them to carry out their duties. It also covers them for civil liability arising from any damage to persons and property they may cause. The relevant central administration offices will indicate contractual conditions concerning drawing up insurance policies.

Art. 9 – Scholarship terms

Scholarship terms are not considered the same as paid employment and scholarship holders cannot benefit financially from their research duties.

Scholarships do not enjoy welfare or social security benefits, or legal or economic assessments or recognition or automatic recognition for social security purposes.

Scholarships are exempt from personal or labour income tax.

Scholarships cannot be cumulated with research grants or other scholarships, except those that have been awarded by national or foreign institutions and which supplement the scholarship holder's training or research duties abroad.

Scholarships are not compatible when:

- attending specialist medical courses in Italy or abroad, which already provide grants or other funding;
- scholarship holders are employed, self-employed, employed part-time, except as in the following paragraphs.

The scholarship holder must immediately inform the Department Director and Scientific Coordinator in writing of any other scholarships they have won and/or employment, self-employed, even part-time, when necessary.

Scholarship holders might be allowed to work when the Department Director has consulted the Scientific Coordinator and can be sure that this does not lead to a conflict of interest with the scholarship holder's specific duties. It must also not prejudice the University concerning the research underway and the Department Board must be informed.

The Scientific Coordinator must ask the Department Board to terminate the scholarship should there be conflict of interest or *de facto* or other incompatibilities recognised in law, including after this Regulation comes into force.

Should funds be available, the Department Board could decide to award a scholarship as per the University of Turin's "Regulations for awarding research scholarships" (Art. 6) and should the Scientific Coordinator request it.

The same scholarship holder cannot benefit from University scholarship services for more than four years, including non-consecutive periods and renewals. See University of Turin's "Regulations for awarding research scholarships" (Art. 6) and must not include any suspension (Art. 9).

The scholarship might be suspended if the scholarship holder suffers from a serious and certified illness for one month or longer. If they are temporarily unable to carry out their duties and possess documented evidence, the Department Director might suspend the scholarship, if they have the Scientific Coordinator's favourable opinion.



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The scholarship holder can make a simple request to suspend the funds due to maternity, paternity or parental leave or documented health reasons.

Maternity and paternity grants can also be suspended as with University of Turin Phd students and research fellows.

Scholarship holders might continue to receive a grant while on maternity/paternity leave only when those funds are near expiry; in this case, they will have to continue their research duties after the scholarship has ended for a period equal to their leave. Should the scholarship holder not make up the extra time, they must return the monies that correspond to the time they did not do their research duties.

Art. 10 – Scholarship holders' rights and duties

Scholarship holders have the right to access the research facilities that they have been assigned to and use all services available to researchers and teachers in accordance with the legislation in force on the premises. They must also comply with the premises' current and safety regulations.

Scholarship holders must write a report at the end of their scholarship about the research they have carried out. They must then ask the Coordinator to approve it before then sending it to the relevant admin offices. Research results which the scholarship holder contributes to are the exclusive property of the University when referring to scholarships in point A) "Regulations for awarding research scholarships" (Art. 1). Should the scholarship holder decide to publish and/or communicate the research results, they must obtain their Scientific Coordinator's authorisation in advance and they must quote the University.

Ownership of research results and their publication are regulated by the agreement in Art. 2 paragraph 2 when referring to scholarships in point B) "Regulations for awarding research scholarships" (Art. 1).

A student's failure to comply with the rules in this Call and the University of Turin's "Regulations for awarding research scholarships" as well as university regulations will result in them no longer being able to use the remaining part of the scholarship as well as being banned from re-applying. This is based on a Department Board's decision once they have consulted the Scientific Coordinator.

Art. 11 - Data processing and access rights

Candidates should be aware that the data they provide (name, qualifications, residence, tax code ...) will be treated in accordance with EU Regulation No. 679 Art. 13 (2016) on the protection of personal data and in implementation of Legislative Decree 101 (2018). It is necessary when carrying out a task in the public interest or related to public authority duties and in particular for University of Turin purposes of teaching and research. Data Controller with registered offices in Via Verdi 8 - 10124 Torino (contact details: PEC address: ateneo@pec.unito.it).

The University of Turin Data Protection Officer (DPO) is Prof. Sergio Foà who can be contacted at: rpd@unito.it

The legal basis for processing data described above is Law 30 December 2010, No. 240 "*Rules on the organisation of universities, academic staff and recruitment*".

Authorised data processing staff under the Data Controller's responsibility process the data either digitally or not, for the purposes stated above.

The data may be shared with external Data Processors who have signed specific agreements, contracts or protocols with the Data Controller.

The data may be shared with the following categories of recipients (public bodies e.g. Edisu, Miur, organisations, banks, Revenue Offices, Treasuries, Cus, Local and City Councils, etc.).

Some data (eg. eligible candidate ranking) may be published online in the section: "Transparent



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Administration" in compliance with Legislative Decree. Law No. 33 (2013) - Single text on administrative transparency.

The University publishes eligible candidate ranking for those designated as external suppliers; it uses *Google for Education* services where appropriate guarantees have been approved (see the University website's Google Privacy and Security section). These services include transferring personal data to non-European third countries (via Google "cloud" solutions).

Data relating to candidates might be kept for administrative, historical and research purposes for an unlimited period, in compliance with the archiving obligations enforced by current legislation.

Any interested party has the right to lodge a complaint with the supervisory authority by contacting their protection of personal data offices www.garanteprivacy.it

People who have given their data (ie data subjects) can assert their data rights (access rights, amendment, cancellation, processing restriction, opposition to processing) concerning the University of Turin as per EU Regulation 2016/679 (Art. 15-23) mentioned above. They should make a specific request with "Privacy rights" in the subject line and send it to the Budget and Contracts Department - Administration and Accounting Area - Management and Economics Hub (UOR: Responsible Organizational Unit), by e-mail to: management@pec.unito.it.

Art. 12 – Closure

Please refer to the rules in the University of Turin's "Rules for awarding research scholarships" as well as University Regulations and current laws concerning university scholarships for anything which is not expressly provided for in this Call.

The Director
Department of Management
Prof. Francesca Culasso

Electronically signed
As per Law 82/2005 and later amendments and additions.